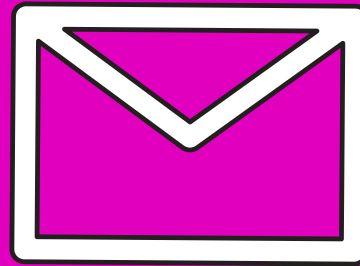


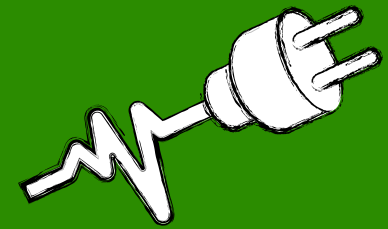
STANDARD DLK MOVE-OUT PROCEDURE SIMPLIFIED



Leases end May 18, 2018. If you are graduating and need an extension to May 20, 2018, you must bring your tickets to the DLK Office by May 7th!



Forward your mail at:
www.usps.com



Call WE Energies at
1-800-242-9137
to remove service from your name
effective May 18, 2018.



Move all of your belongings out of the unit and CLEAN from top to bottom. Make sure all lightbulbs are working.
This is the BEST way to get your deposit back. You can use the checklist delivered to your door for help with this.



Bring your keys TO THE DLK OFFICE by 12pm on May 18th (or May 20th with graduation extension).
Fill out an envelope with address for security deposit return.



Security deposits will be processed and postmarked within 21 days of the end date of your lease. They will be sent to the address provided with a list of any deductions taken.