

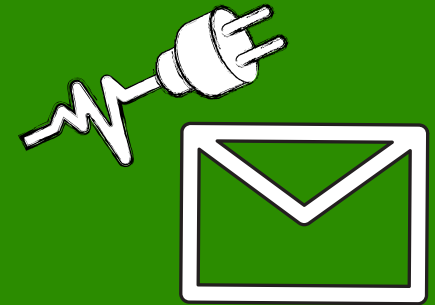
# DLK Transfer Process Simplified



You'll be able to stay in your current unit until the new one is ready. BUT, you will need to have all non-essentials packed by May 17, 2019. All transfers will take place between May 19 and May 27.



After May 17th, DLK will follow up through text and phone calls to update you on when your unit is ready for move-in. Once it's ready, you'll have 24 hours to finish moving. Keys are picked up at the office.



Call WE Energies at 1-800-242-9137 to switch service to your new unit once you have been contacted. Forward mail at [www.usps.com](http://www.usps.com).



Move all of your belongings out of your current unit and CLEAN from top to bottom once items are out. This is the BEST way to get your deposit back. You can use the checklist delivered to your door for help with this.



Bring your current keys TO THE DLK OFFICE within 24 hours of your move. Fill out an envelope with address for security deposit return.



Security deposits will be processed and postmarked within 21 days of the end date of your lease. They will be sent to the address provided with a list of any deductions taken.