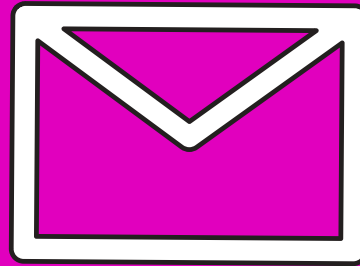


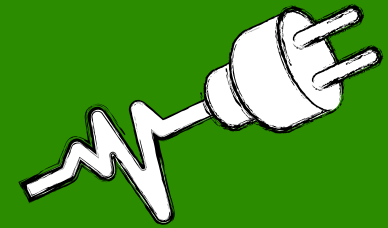
STANDARD DLK MOVE-OUT PROCEDURE SIMPLIFIED



Leases end May 17, 2019. If you are graduating and need an extension to May 19, 2019, you must bring your tickets to the DLK Office by May 8th!



Forward your mail at:
www.usps.com



Call WE Energies at
1-800-242-9137
to remove service from your name
effective May 17 or 19



Remove all of your belongings & CLEAN from top to bottom. Make sure all lightbulbs are working.
This is the BEST way to get your deposit back. You may use the checklist delivered to your door for help with this.



Bring your keys TO THE DLK OFFICE by 3pm on May 17th (or May 19th with graduation extension).
Fill out an envelope with address for security deposit return.



Security deposits will be processed and postmarked within 21 days of the end date of your lease. They will be sent to the address provided with a list of any deductions taken.