

D.L.K. Enterprises, Inc is a Drug-Free Workplace

All offers of employment are contingent upon appropriate drug-testing results

Position Applied For:

APPLICANT DATA

How were you referred to us: _____ Date: _____

Full Name: _____

Last First Middle

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell/Mobile: _____ E-Mail: _____

Date Available to Start: _____ Social Security Number: _____

If you are under 18, we require a work permit; can you furnish one? Yes No

If no, please explain: _____

Have you ever worked for D.L.K. Enterprises, Inc, Inc before? Yes No If yes, when? _____

Are you a citizen of the United States? Yes No If not, do you have work papers? Yes No

Type of employment desired? Full-time Part-time Seasonal

(you may check more than one)

Have you ever pled "guilty" or "no contest" to or been convicted of a crime? Yes No

If yes, give dates and details: _____

Answering yes to these questions does not constitute an automatic rejection to employment.; date of the offense, seriousness and nature of the violation, rehabilitation, and position applied for will be a consideration..

I have a valid driver's license: Yes No My driver's license number is: _____

I have a commercial driver's license Yes No

EDUCATION

High School: _____ Address: _____

of years completed: _____ Did you graduate? Yes No Degree? _____

Technical School: _____ Address: _____

Major: _____ GPA: _____

of years completed: _____ Did you graduate? Yes No Degree? _____

College/University: _____ Address: _____

Major: _____ GPA: _____

of years completed: _____ Did you graduate? Yes No Degree? _____

REFERENCES

Please furnish the names, addresses, and telephone numbers of two people to whom you are not related and by whom you have not been employed:

Name: _____ Phone: _____ (_____) _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Phone: _____ (_____) _____

Address: _____ City: _____ State: _____ Zip: _____

PREVIOUS EMPLOYMENT (begin with most recent)

Dates of Employment: From ___/___/___ to ___/___/___
Company Name: _____ Address: _____
Phone: _____ Supervisor: _____ Title: _____
Position Held: _____ Responsibilities _____
Starting Salary and Title: _____ Ending Salary and Title: _____
Reason for Leaving: _____
May we contact this employer for references? Yes No

Dates of Employment: From ___/___/___ to ___/___/___
Company Name: _____ Address: _____
Phone: _____ Supervisor: _____ Title: _____
Position Held: _____ Responsibilities _____
Starting Salary and Title: _____ Ending Salary and Title: _____
Reason for Leaving: _____
May we contact this employer for references? Yes No

Dates of Employment: From ___/___/___ to ___/___/___
Company Name: _____ Address: _____
Phone: _____ Supervisor: _____ Title: _____
Position Held: _____ Responsibilities _____
Starting Salary and Title: _____ Ending Salary and Title: _____
Reason for Leaving: _____
May we contact this employer for references? Yes No

SUMMARIZE YOUR SPECIAL SKILLS OR QUALIFICATIONS (What are your available hours?)

U.S. Military Experience

Branch of Service: _____ Technical Specialties: _____ Rank Attained: _____

D.L.K. Enterprises, Inc is an equal opportunity employer and your response to any question will not be used as a basis for discrimination, but will be judged on its relevance to the position you are seeking.

In submitting this application for employment, I understand that an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background, credit record, and/or criminal history. I authorize anyone having this information to furnish it to D.L.K. Enterprises, Inc and/or a 3rd party upon request and I release anyone so authorized, D.L.K. Enterprises, Inc and 3rd party from all liability and damages whatsoever in furnishing, obtaining, or using said information.

In the event of employment, I understand that false or misleading information given in my application and/or interview and a positive test for drugs may result in immediate dismissal for cause. I also understand that I will be required to abide by all rules and regulations of D.L.K. Enterprises, Inc. I understand and agree that, if employed, the employment will be "at will." That is, either D.L.K. Enterprises, Inc or myself may end the employment relationship at any time, for any reason, or for no reason. I understand the receipt of this application by D.L.K. Enterprises, Inc does not imply employment and that this application and/or any other documents supplied by D.L.K. Enterprises, Inc are not contracts of employment.

I understand and agree that D.L.K. Enterprises, Inc is a Drug-Free workplace, and that employment is contingent upon appropriate drug testing results.

Signature of Applicant: _____ Date: _____